


LAMPIRAN

CURRICULUM VITAE				
PERSONAL INFROMATION	AULIA ELVA RACHMAT BERLIANTY			
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PROFIL EDUCATION From 2021 To 2025	<p>Sex : Female Birth Date : 22 Oktober 2002 Place of Birth : Jakarta Religion : Moslem</p>	<p>Nationality : Indonesia ID No : (<i>secret</i>)</p>		
<p style="text-align: center;"><i>Ongoing Bachelor of Laws / Sarjana Hukum (S.H.) - Podomoro University APL Tower 5th floor, Podomoro City, Jalan S. Parman Kav. 28, Jakarta Barat 11470 (Indonesia) www.podomorouniversity.ac.id</i></p>				
Completed Courses				
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> • <i>Thinking & Acting like an Entrepreneurial Leader</i> • <i>Introduction to Indonesia Law</i> • <i>Introduction to the Theory of Law</i> • <i>Legal English</i> • <i>Introduction to Economics</i> • <i>Theories of State</i> • <i>Pancasila</i> • <i>Religion</i> • <i>Private Law</i> • <i>Criminal Law</i> • <i>Legal Reasoning</i> </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> <ul style="list-style-type: none"> • <i>Commercial and Business International Transaction</i> • <i>Creative Thinking and The Power of Simplicity</i> • <i>Rhetoric in English Language</i> • <i>International Law</i> • <i>State Administrative Law</i> • <i>Commercial Law</i> • <i>Procedure and Practice Private Law</i> • <i>Procedure and Practice Criminal</i> </td> </tr> </table>			<ul style="list-style-type: none"> • <i>Thinking & Acting like an Entrepreneurial Leader</i> • <i>Introduction to Indonesia Law</i> • <i>Introduction to the Theory of Law</i> • <i>Legal English</i> • <i>Introduction to Economics</i> • <i>Theories of State</i> • <i>Pancasila</i> • <i>Religion</i> • <i>Private Law</i> • <i>Criminal Law</i> • <i>Legal Reasoning</i> 	<ul style="list-style-type: none"> • <i>Commercial and Business International Transaction</i> • <i>Creative Thinking and The Power of Simplicity</i> • <i>Rhetoric in English Language</i> • <i>International Law</i> • <i>State Administrative Law</i> • <i>Commercial Law</i> • <i>Procedure and Practice Private Law</i> • <i>Procedure and Practice Criminal</i>
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	<ul style="list-style-type: none"> • <i>Constitutional Law</i> • <i>Islamic Law</i> • <i>Adat Law</i> • <i>Tax Law</i> • <i>Indonesian Language</i> • <i>Contract Drafting</i> • <i>Intellectual Property</i> • <i>Property Law</i> • <i>Arbitration and Alternative Dispute Resolution</i> • <i>Criminal Aspect in Business</i> • <i>ASEAN Legal Aspect</i> • <i>Cyber Law</i> • <i>Legal Audit & Legal Opinion for Corporate Action</i> • <i>Citizenship</i> 	<ul style="list-style-type: none"> • <i>Law</i> • <i>Contract Law</i> • <i>Agrarian Law</i> • <i>Environment Law</i> • <i>Employment Law</i> • <i>Theories and Regulatory Drafting</i> • <i>Inheritance Law</i> • <i>Investment Law</i> • <i>Financial Institution Law</i> • <i>Procedure and Practice Administrative Law</i> • <i>Legal Method and Writing</i> • <i>Ethic in Legal Profession</i> • <i>Philosophy of Law</i> • <i>Consumer Protection Law</i> • <i>Economic of Law</i> • <i>Bankruptcy of Law</i> • <i>Entertainment of Law</i> • <i>Human Right Law</i>
<p>COMPETENCIES MOTHER TONGUE OTHER LANGUAGES</p>	<p><i>Bahasa Indonesia</i> <i>English</i></p>	<p>Reading Speaking Writing</p>
<p>COMPETENCIES IN ORGANIZATION / MANAGERIAL</p>	<ul style="list-style-type: none"> • Secretary of HIMA Business Law Program 2022 - 2023 • President Of HIMA Business Law Program 2023 - 2024 • Vice President Of Theater Kumat PU 2022 - 2023 • Vice President Of PU Moslem 2022 – 2023 • Secretary of PU.Talk 2022 – 2023 	
<p>COMPETENCIES RELATED TO THE POSITION</p>	<ul style="list-style-type: none"> • Communication • Attention to detail • Legal Research • Legal Opinion • Commitment to safety • Cooperation/teamwork • Flexibility 	
	<ul style="list-style-type: none"> • Microsoft Word • Microsoft Excel 	

COMPETENCIES IN INFORMATION TECHNOLOGY	<ul style="list-style-type: none"> • Microsoft Power Point • Photoshop (Average) • Canva • CapCut
PREVIOUS EXPERIENCE	<ol style="list-style-type: none"> 1. Internship at Law Firm of Badan Pembinaan Ideologi Pancasila (BPIP) RI (January 2023) <ul style="list-style-type: none"> • Drafting regulations of BPIP • Making Infographics • Creating a poster design for BPIP activities and new legal product of BPIP • Classify books based on document type according to predefined metadata • Making resume and presentation of the Presidential Decree • Making Recapitulate of legal products contained in the JDIH BPIP • Attend Meetings of Tenaga Ahli DPR RI 2. Internship at Koordinator Bidang kesejahteraan Rakyat (KORKESRA) DPR RI (July – August 2023) <ul style="list-style-type: none"> • Witnessed a meeting of members of the DPR RI • Make minutes of meeting result 3. Internship at Media DPR RI (August – September 2023) <ul style="list-style-type: none"> • Analysis of news from online media • Analysis of news from print media • Summarizes news from online media • Attended a seminar at the DPR RI Library 4. Internship at Arifudin Susanto & Partner Law Firm (Juni – July 2024) <ul style="list-style-type: none"> • Analysis of case • Make minutes of meeting result • Legal Due Diligence • Legal Opinion 5. Internship at Ariel Hutabarat & Rekan Law Firm (September – Desember 2024) <ul style="list-style-type: none"> • Analysis of case • making legal opinion • making legal research • making mini articles about law • managing social media • making a power of attorney • making a letter of application 6. Sales Promotion Girl of brand “Arirang Noodle” <ul style="list-style-type: none"> • Selling product • Sampling product 7. Sales Promotion Girl of brand “Ovale Facial” <ul style="list-style-type: none"> • Selling product 8. Chief Marketing Officer of Burger Bites

- Create marketing report
 - Calculate income and expenses
 - Create inventory reports
 - Selling product
9. Owner of “Keriuk Pisang Bunda”
- Selling product
 - Make sales targets
 - Search and create for a new menu
 - Create Brand Design
 - Managing social media
 - Find customers and reseller
10. Multimedia Team of RVP Projector
- Creator video
 - Create content
 - Copy writing on social media
 - Managing social media


VOLUNTEER

1. Internal Committee of “HIMA EXPO 2022” for “New Student Orientation” at PU (Jun - Aug 2022)
2. Internal Committee of Xanity for “New Student Orientation” at PU (20 Aug 2022)
3. Committee of officers of the ceremony at “Peringatan Sumpah Pemuda” (28 Oct 2022)
 - Served as the speech of Pancasila
4. Committee of the ceremony at “Peringatan Hari Pahlawan” (Nov 10 2022)
 - Served as the speech of the prayer text
5. Master of Ceremony at “Peran Penasihat Hukum Dalam Perkara Acara Pidana” (1 Sep 2022)
6. Master of Ceremony at “ Corporate Legal : Challenges and New Issues” (28 Nov 2022)
7. Speaker of Dialog Mahasiswa 2022 “Satu Tahun Pasca Kelahiran Goto” (19 Aug 2022)
8. Participant in HIMA EXPO 2.0 as Event Division
9. Master Of Ceremony at “Yudisium Program Studi Hukum Bisnis Universitas Agung Podomoro 2022” (29 July 2022)
10. Participant of Event Division at “Pytheas – The Freedom to Explore”
11. Participant of Games Division at “PU Golden Week 2022” (Nov 2022)
12. Participant at “Relawan Pajak KPP Palmerah” (Marc 2023)
13. Participant of Event Division at Theater “KUMAT PU” (April 2023)
14. Participant of Liaison Officer Devision at “Alumni Day” (19 Aug 2023)

15. Participant of Event Division at “AICA” (20 Aug 2023)
16. Moderator of Socialization at “Bijak Bersosial Media” (Aug 2024)
17. Master of Ceremony at “Memaknai Pungutan Pajak Dalam 40 Tahun Keberlangsungan Sistem Self Assesment” (07 Sep 2023)
18. Participant of Liaison Officer Devision at PU.X “Kualitas Bicara, Masa Depan Bangsa” (28 Oct 2023)
19. Master of Ceremony at Yudisium Fakultas Kewirausahaan dan Bisnis “Empowered Minds, Limitless Futures” (22 Jan 2024)
20. Participant of Liaison Officer Devision at “FOY” (2024)
21. Participant of Games Division at “Closing Mentoring” (2024)

DATE :
Tuesday, 14 January
2025

SIGNATURE



(Aulia Elva Rachmat Berlianty)